

Le variazioni al bilancio di previsione

Aree a rischio corruzione nell'azione degli enti locali

La programmazione dei lavori e dei servizi nell'ordinamento comunale vigente

Le modalità di riscossione delle entrate tributarie e le possibili azioni per aumentarne la percentuale di riscossione

Quali sono le alternative al pacchetto office di microsoft?

Cosa significa comprimere un file? Per quali motivi si esegue tale operazione?

How to fight food waste – with your phone!

Do you leave any food on your plate after a meal? If so, you aren't alone! In the UK, we ¹throw away 6.7 million ²tonnes of food each year, from our homes, supermarkets and restaurants.

THE PROBLEM

Many restaurants waste a lot of food because they throw away what they don't sell at the end of each day. This is a big problem for the environment. It's also very sad because some people don't have much food to eat.

ARE THERE ANY SOLUTIONS?

A few phone app companies are trying to solve the problem. The app *Too Good To Go* works with restaurants to sell their ³unsold food. People use the app to buy a 'magic bag' of ⁴leftover food. They don't know what's in the bag until they open it, but it always contains delicious, fresh food – and it's cheaper than buying it in the restaurant!

So when there isn't any food in the fridge and you have no time to go shopping, why not try it?

There are some other food apps you can try too, such as *Karma* (similar to *Too Good To Go*); or *Kitche*, an app that gives you recipe ideas for the food in your fridge.

WHAT CAN YOU DO?

It's a good idea to ask yourself, 'How much food does my family waste each week?' If the answer is 'a lot', try to change your food habits, or download one of these food apps today. With a little effort, we can make a big difference!

La gestione di cassa negli enti locali.

Ptpct e piano della performance: collegamenti

La conferenza dei servizi come disciplinata dalla l.241/1990

La riscossione coattiva dei tributi locali: modalità di gestione e procedure da attivare.

Qual è la differenza tra una e-mail standard e una pec?

Quali programmi comprende il pacchetto "microsoft office" e a cosa servono ?

TEXT NR. 5

Punishment or rehabilitation?

Prison is supposed to be about rehabilitation and not just punishment. But is it possible to create an environment that helps prisoners to abandon a life of crime? How can it be done? Here are some ideas that the most progressive prisons are adopting.

Firstly, the prison environment must be as humane as possible. If you put people in cages, their behaviour will be negatively affected. So, while it is believed that prisons must punish criminals and make society safe, institutions also have to think about what will happen when criminals are released. Are they going to become useful members of society? Or are they going to commit more crime and return to prison?

Storstrøm Prison in Denmark is a new maximum-security prison near the country's capital, Copenhagen. But it doesn't look like a prison. Observers say that it looks more like a school, and that is exactly what the planners and architects intended. The prison has its own shops. Another thing that strikes people immediately when they visit is that they are surrounded by windows and brightly coloured walls. This gives the whole place a less institutional feel.

One way to make sure that prisoners do not return to prison is to teach them skills that they can use in the workplace, so that they can get a good job when they leave prison. Crime often comes from poverty and economic hardship, so prison can also provide people with an interest and an opportunity to learn useful job skills. Many people who end up in prison never had these opportunities in the past.

The Washington Corrections Center for Women (WCCW) in the USA tries to give its inmates the chance to learn a skill that might be useful when they are free again. They run workshops inside the prison, particularly related to construction, a sector where there are normally plenty of opportunities for employment.

Criminals often have no experience of a life without crime, and they are victims of trauma themselves, so psychological support is needed. Some prisons offer opportunities for prisoners to share their experiences, and this can be very beneficial.

Not everyone agrees with these kinds of initiatives. Some people argue that prisoners do not deserve special treatment. They believe that prison should be an unpleasant place so that in the future, when people regain their freedom, they won't want to risk going back. The best way to avoid this, however, is to provide prisoners with alternatives to a life of crime.

Il sistema contabile degli enti locali, con analisi del rapporto tra contabilità finanziaria e contabilità economico-patrimoniale.

La tutela del dipendente che segnala gli illeciti

Il dirigente, nell'adozione della carta dei servizi relativa ad un settore comunale, quali azioni deve mettere in atto per soddisfare le aspettative dell'utenza?

Gli strumenti deflattivi del contenzioso tributario

Si può inviare un documento firmato digitalmente con posta elettronica non certificata?

A cosa serve un gruppo di continuità?

TEXT NR. 3

Should high-school students have a part-time job?

Have you been considering getting a job? Read on for the pros and cons of working part-time.

1 - You don't have to count every cent, or ask your parents for cash. And now you can even start saving for your future. Whatever you do with your wages, you'll certainly become more aware of what you spend them on. Being able to manage your money will also benefit you when you leave home.

2 - Any work you do is very valuable on your CV when you apply for an internship or a job. You'll have an advantage over the other candidates as employers prefer to hire people who have some experience of employment and understand workplace culture. It will also demonstrate that you're hard-working and able to multitask.

3 - If you've been working as a waiter, you've probably learned loads. For example, you can speak to customers, solve problems, and work well in a team. And in a busy environment, like a restaurant, you've needed to use your initiative, too! You've interacted with many different colleagues of all ages, so you also respect cultural differences.

4 - Whether you're a delivery driver or a dogsitter, a job gives you plenty of opportunities to meet others. Even if it isn't your chosen field or career, you're still making connections in the professional world.

5 - Most student jobs are found in hospitality and retail – two sectors where you have to speak to others. The more people you interact with, the better you'll become at it. Especially if you are shy, a job will help you feel more assertive and comfortable around others.

However, working as a student may have some adverse effects ...

6 - The biggest concern is what a part-time job might do to your studies. After an eight-hour shift, you'll certainly feel more tired, and this might affect your concentration. As a result, your grades might get worse, or you may even fail some subjects!

7 - If you've been dedicating yourself to your work and studies, it's possible you haven't had time for your family and friends. Consequently, relationships with them may become difficult and you might feel like you've missed out on too much fun and free time with them!

L'attività di elaborazione del piano triennale di prevenzione della corruzione e della trasparenza

Il sistema dei controlli sulle società partecipate dell'ente previsto dal testo unico.

Le sanzioni disciplinari applicabili al personale del comparto. Quale è il ruolo del dirigente nel procedimento sanzionatorio?

Le modalità di definizione della manovra tributaria da parte degli enti locali e le possibilità di rimodulazione dopo l'approvazione del bilancio di previsione

Quale sono le strategie per prevenire la perdita dei propri dati
Cosa garantisce la posta elettronica certificata?

TEXT NR. 2

WOMEN IN THE CINEMA – THEN AND NOW

How has the role of women in cinema changed over the last few decades? When we think of cinema in the 1950s and 60s, there were many actresses – for example, Marilyn Monroe and Sophia Loren – who became icons of the big screen. They were successful and glamorous, and many women wanted to be like them.

However, when we look at their roles, we soon realise that they were nearly always the same. They always played parts where they were wives or potential girlfriends who were valued more for the way they looked. They weren't valued for what they said and did or for how intelligent they were. Moreover, actresses like Marilyn Monroe weren't so powerful off-screen. Actresses more often than not had contracts that limited opportunities to work with a variety of different directors and studios. They were often obliged to work with one studio, so they always played the same character.

'Well,' I hear you say, 'that was the past. Things have improved over recent years, haven't they?'

The best way to answer this question is to invite you to do an experiment. The next time you watch a film, count how many female characters actually speak. If it is more than ten, then that is a good sign. Most of the time you'll find that it's difficult to reach that number, even in films that have a strong female lead. The fact that an overwhelming majority of films have more than ten speaking roles for men demonstrates very clearly that in the world of cinema we're still far from reaching gender equality.

Only 35% of films in 2018 included ten or more female characters who had a speaking role. Compare this to the fact that 82% of films had more than ten males with speaking roles and you can clearly see that there is still room for improvement.

On the bright side, the situation is certainly better than it was in the past. There are more and more female directors and a greater number of strong female characters in every genre. *Sophie Jones*, a film made in 2021, sums up this trend. Jessie Barr stars in this film and she plays a sixteen-year-old who is trying to make sense of her life after losing her mother. But Jessie is not only the main protagonist of this film, she also wrote the script and is the director.

This example demonstrates how women are more at the forefront of film-making these days, and they're appearing more and more in roles where they're the ones who are pushing the story forward.

Having said that, we still have far to go before gender equality in cinema becomes a reality.

I fondi e gli accantonamenti di competenza nel bilancio degli enti locali.

La rotazione ordinaria quale misura obbligatoria di prevenzione della corruzione

La nullità, l'annullamento e la revoca dell'atto amministrativo

L'imposta di soggiorno. Presupposti e vincoli

Che cosa accade se invio un messaggio pec ad una casella tradizionale (non pec)?
Partendo da un file .DOC O .XLS, e' possibile produrre un file di tipo pdf?

TEXT NR. 6

The Cinque Terre: a case study

It was 2016 and the residents of the Cinque Terre were in crisis. The Cinque Terre was having serious problems with the numbers of tourists arriving every year. But why?

The Cinque Terre is a network of beautiful coastal villages and beaches backed by fields of grapevines and olive trees in north-west Italy. The region is listed as a national park, which should protect both the land and its ¹inhabitants. However, it was becoming increasingly popular as a sightseeing destination – with as many as 2.5 million visitors arriving in one summer! Many were coming from cruise ships for excursions and others were travelling from Italian cities. The villages' narrow streets, public transport and waste collection systems were under enormous pressure.

In addition to the increase in visitor numbers, residents were leaving their jobs on the farmland around the villages for better-paid work in hotels and restaurants. This farmland was the product of centuries of hard work: a network of fields and stone paths crossing the hills, but now large areas were abandoned and ²collapsing. In fact, the residents understood the dangers all too well. In 2011, a devastating ³mudslide killed 13 people.

A charity foundation was already in place: the Manarola Foundation was working hard to raise money to protect and rebuild the farmland. But more needed to happen, and it was time for the local residents to take matters into their own hands. They started a petition, asking the local government to limit the number of visitors each year. The petition received thousands of signatures and, later that year, their request was granted.

Today, no more than 1.5 million tourists can visit the Cinque Terre each year. In addition, eco-tourism companies have created tours that take visitors to lesser-known parts of the region, taking pressure off the more famous locations. The decision to take these actions must be very hard when tourism can bring so much money to a region. However, as Vittorio Alessandro, president of the Cinque Terre Park puts it, 'it's now a matter of survival'.

L'avanzo libero nel bilancio degli enti locali: natura, formazione e modalità di utilizzo

In materia di privacy, come deve procedere il dirigente alla valutazione di impatto sulla protezione dei dati e alla tenuta del registro delle attività di trattamento?

Caratteristiche principali dell'affidamento in house-providing

Il ravvedimento operoso in relazione ai tributi locali

In una rete di computer, cosa è il server di rete?
Come ci si difende dai virus informatici?

TEXT NR. 8

An age-old problem

Japan's population is getting older and its workforce is getting smaller. Today we're looking at how Japan is addressing these problems in different parts of society.

In a modern office building in Tokyo, workers are entering and leaving the building and as they do so, they walk past two security guards. This all looks like a normal office setting, but in fact it isn't – one of the security guards is actually a robot called Ugo. His battery has been designed to last for about half a working day and he has been programmed to walk around the building every two hours.

In a care home in another part of the city, a group of old people are sitting in a room. They are doing exercises and playing group games with an instructor. Their instructor is Pepper – a humanoid robot. A lot of the residents have memory problems, and it can be difficult for the staff to remember everything about an individual resident. Humanoid robots like Pepper, on the other hand, have been designed specially to help staff with this sort of information.

Another area where robots are being used successfully in Japan is in housekeeping services. With more retired people and fewer workers, there is an increase in the demand for cleaners and carers. Robot butlers can be employed to do simple household chores like washing dishes, folding clothes and cleaning floors.

Robots have now been accepted in classrooms across Japan to help teach English, and the younger generation probably feel more relaxed about robots since they are used to seeing them in different areas of their lives. Some roboticists think that robots will soon be considered part of our everyday lives, just as smartphones were ten years ago, but there is still a lot of work to be done to reach that point.

Il conto degli agenti contabili interni.

Accesso documentale, accesso civico e accesso civico generalizzato

Gli obblighi del datore di lavoro e del dirigente in materia di salute e sicurezza nei luoghi di lavoro

Imu: presupposti e agevolazioni

Cosa e' un pendrive usb?

In windows, con quali programmi è possibile aprire un file dal nome "elenco.xlsx"?

"GOING VEGAN": THE PROS AND CONS

Today, veganism is very popular all around the world. Around half of the vegans in the UK are between the ages of 15 and 34. But veganism is not for everyone. So, what are the pros and cons of "going vegan"?

THE PROS

Vegans eat a plant-based diet: they eat no animal products at all. (Vegetarians eat ²dairy products, but no meat or fish.) Many people think that the vegan diet is very healthy. Vegans eat a lot of fruit and vegetables, and their diet is low in fat because they don't eat meat or dairy. So they don't have too many health problems.

Francesca Chaney, a young chef at a vegan restaurant in New York called 'Sol Sips', agrees. She says that a vegan diet gives you lots of energy. Francesca also believes that vegan food is as tasty as meat and dairy. It's all in the cooking!

Veganism is good for the environment. The production of meat and dairy products causes big problems. For example, we cut down trees to give animals space to graze. And climate change gets worse when we don't have enough trees.

In meat and dairy production, animals are often treated badly and live short, less happy lives. Many people choose a vegan or vegetarian diet because they think that this is wrong.

THE CONS

But vegan diets can be unhealthy and ³unbalanced, because it can be difficult for vegans to consume enough protein and fat. It's very important to eat a balanced diet. This is why vegans need to eat a lot of beans and nuts: they contain protein and healthy fat.

Some people think that vegan food is expensive. It's true that processed vegan food, such as veggie burgers and veggie sausages, isn't cheap. And some people just like eating meat and dairy! They think vegan food tastes boring and they don't want to stop eating meat.

People have different opinions about veganism, but there's one thing that everyone agrees on: we all need to eat tasty, healthy food!

Il riconoscimento dei debiti fuori bilancio

Obblighi di pubblicazione in materia di trasparenza e le attività di controllo e monitoraggio delle misure anticorruptive

Il ruolo del responsabile del procedimento

Il canone unico patrimoniale. Definizione, presupposti ed agevolazioni

Un file con estensione .ZIP Che tipo di documento solitamente rappresenta ?
Quale e' tipicamente la dimensione massima di un file da allegare ad una e-mail ?

Gender stereotypes are bad for boys, too

In many countries, girls don't get an education like boys. Their parents expect them to help ¹care for the family, instead of going to school. And at work, women often receive less money than men for doing the same job.

Why does this happen? A big reason is ²gender roles and stereotypes. These include ideas that females can only do certain things, and can't do some things as well as males.

But gender stereotypes aren't just bad for women and girls. In a recent survey, a third of teenage boys believed that 'real men' didn't show emotions in public. And 34% believed that they needed to be strong and confident at all times.

The media often ³promotes gender stereotypes, particularly through ⁴adverts on TV and the internet. Adverts often show men as strong, confident, and decisive. And they often show women as worried about how they look, or what they eat.

For years, adverts for the men's razor company, Gillette, showed men in this way. Then, in 2019, Gillette surprised everyone with a new advert on social media. Instead of showing macho men and adoring women, the advert showed responsible men and loving fathers, caring for their children. In 48 hours, over four million people watched the advert.

Many people loved it, including gender author David G Smith. David was pleased that Gillette's new advert questioned male stereotypes and showed men as positive role models.

But some people hated the advert. They said that it criticised men too much, and they were embarrassed to see boys crying and showing emotions.

Marc Pritchard, from Gillette, was sorry about this reaction. But he believes Gillette was right to promote positive gender roles. I agree with him. What about you?

La regolamentazione contabile dei lavori di somma urgenza

Il ruolo degli organismi di valutazione (oiv) delle pubbliche amministrazioni in materia di trasparenza

Gli strumenti da mettere in atto per garantire la tutela dell'aspetto sociale negli appalti

L'autonomia impositiva dei comuni

Se devo preparare un documento di presentazione per una conferenza, che programmi posso usare?

Quali sono alcuni programmi tipicamente usati per effettuare videoconferenze da remoto?

5 Ideas for more sustainable cities

In 2020, over 56% of the world's population lived in urban areas. Cities are becoming more and more popular. But why isn't rural life as attractive as city life? The main reasons include work, lifestyle, education and health. In cities, there are more fun things to see and do, like art galleries, concert halls and sports stadiums. There are also better hospitals, transport and universities.

However, as cities become more overcrowded, they get more polluted. For this reason, urban residents want to make their cities more sustainable. But how? Here are five ways:

1 PROVIDE GREEN AREAS

New York's Central Park is an island of green in a forest of skyscrapers. City parks like these provide people with a peaceful place to connect with nature, and a quiet area for exercise.

2 PROVIDE BETTER TRANSPORT FOR ALL

The morning and evening ¹'rush hours' are the busiest times in the city. When people ²commute to and from work or school, they need frequent, fast public transport, like trams and underground trains. Transport should also be as cheap as possible – and accessible to those with less mobility, like older people or wheelchair users.

3 IMPROVE PUBLIC SPACES

Cities need pleasant places for people to meet and go shopping. So they should have more pedestrian zones, like in Copenhagen, Denmark. Copenhagen has the world's longest pedestrian street. It's almost 3.2 km long! Pedestrian zones ³encourage people to go shopping on foot, instead of driving to shopping malls.

4 MAKE SUSTAINABLE TRANSPORT EASY

Bikes are often the quickest and most sustainable way to get around, but many city streets are frenetic and dangerous. So sustainable cities have cycle paths, as well as public bikes and e-scooters. They also have hybrid buses and lots of car charging points.

5 CREATE ECO-FUN

Cities need to encourage residents to care about the environment, with fun ecological ⁴exhibitions and events. The Supertree Gardens in Singapore are amazing, vertical botanic gardens. They are 50 metres high and they use solar energy. Eco-festivals – like Terraforma in Milan, Italy, and the Secret Solstice in Reykjavik, Iceland – use solar and geothermal energy. They're some of the most sustainable festivals in the world!

Le ricognizioni, accertamenti e valutazioni da effettuare da parte del responsabile del servizio finanziario appena insediato.

Principio del bilanciamento tra diritto alla riservatezza e la trasparenza dell'azione amministrativa

Il principio di sussidiarietà

La potestà regolamentare degli enti locali in materia tributaria e le possibili misure a vantaggio del contribuente.

E' possibile modificare un documento firmato digitalmente?
Quando si parla di cloud computing, cosa si intende?

Eva's Blog

Are you a responsible tourist?

Hallo guys, here are some tips to become a responsible tourist!

Tip 1

Instead of choosing one of those big hotels that are the same in lots of different towns and cities, it's better to look for accommodation owned by local people. There are so many places to choose from that have high ratings. In a country like Italy, for example, there are over 30,000 B&Bs, so it won't be difficult to find one that you like – and you'll help the local economy!

Tip 2

The local economy will also benefit if you buy products from the area. Isn't it better to get real souvenirs that come from the place you visited? Of course it is! Some tourist locations like Paris even have their own 'Made in Paris' products so you can be sure that the things you buy are made there.

Tip 3

Sightseeing is fun, but that doesn't mean taking everything back home with you as souvenirs. Leave things where they belong. If you're camping in a beautiful place or are on a road trip, leave each place you stop at as it was before you arrived. Pompei gets two million visitors a year, but the sad fact is that many of the attractions are closed to protect them from tourists who want to take a piece of Pompei home with them.

Tip 4

Respect the environment! If you're on a beach holiday, try not to leave rubbish on the beach. If you're backpacking, promise to put the rubbish in your backpack to recycle later. Consider bringing your own water bottle with you. Just think! Twenty million tourists visit Venice every year and they leave behind 13 million plastic bottles. That's a lot of plastic!

Tip 5

Moving around on foot or using other eco-friendly ways of getting from A to B is much better than travelling around in a taxi or a car. I like going to cities like Copenhagen and Amsterdam because they're wonderful places to visit by bike. And at some tourist destinations, like Zurich in Switzerland, you can rent a bike for free!

Il controllo di gestione negli enti locali

Il coinvolgimento dei dirigenti e del personale per la predisposizione ed attuazione delle misure contenute nel piano triennale di prevenzione della corruzione e della trasparenza

Gli accordi sostitutivi ed integrativi del provvedimento amministrativo

La mediazione tributaria

Quando si invia un messaggio di posta elettronica specificando l'opzione ccn: ?
In windows, con quali programmi è possibile aprire un file dal nome "manuale.docx"?

TEXT NR. 7

Will the world be made more inclusive by smart technology?

Lots of smart technology has been designed to help people with a disability, for example smart wheelchairs, robots, and software that can read people's emotions. As a result, many people's lives are being transformed. Here is some of the most inclusive and innovative smart tech that is being developed right now!

1 For blind or partially sighted people, an AI app has just been created which is installed onto a smartphone. It uses its camera and speakers, or earphones, to describe the world around you. The app can recognise people you know, describe their appearance, and even tell you how they're feeling!

2 Live subtitles ¹ have now been added to apps like Zoom, so users who are ² hard of hearing can take part in video calls, too. While you're using your webcam and speaking into the microphone, your conversation will be transformed into subtitles¹, and a written copy will be given to you after the call.

3 A voice-activated smartphone app has been designed for people with a physical disability. Now, someone who can't tap a screen will be able to activate their phone by saying a few simple phrases.

4 Electronic arms are being printed cheaply and easily on 3D printers for people with ⁴ missing limbs. Patients will practise using them with a VR headset and video games, and they'll be able to have virtual meetings with real doctors. And, in the future, real organs ² such as eyes might not be used for transplants ³; they may be created artificially instead!

5 We know smartwatches and fitness trackers exist, but smart jewellery is being produced, too! While a smart ring is on a wearer's finger, their health will be monitored and their data will be collected. At the end of the day, their results will be downloaded automatically onto their phones.

So much smart tech hasn't been invented yet, but when it arrives, hopefully disability won't be considered a disadvantage any more.